

*“O you who believe! Save yourselves and your families from a Fire Whose fuel is Men and stones, over which are (appointed) angels stern (and) severe, who flinch not (from executing) the commands they received from Allah, but do (precisely) what they are commanded”(Surah 66 v 6)*

*Teaching the children the Qur'an is fundamental from the fundamentals of Islam. “Al -haafidh as- suyootee”*

*The Prophet (peace be upon him) said: “no people gather in a house of the houses of Allah (i.e. Masjids) reciting the book of Allah and studying it among themselves, except that the tranquility descends upon them, and Allah mentions them to those who are with him (the lofty gathering of angels).” [saheeh muslim]*



**Markaz (MAN UK)**  
Centre for Arabic and Islamic Studies

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## INFORMATION FOR THE STUDENTS/PARENTS AND GUARDIANS



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## INTRODUCTION

As Salam Alaikum Dear Students/Guardians,

I am delighted to welcome you to Markaz MAN UK centre for Arabic and Islamic study. I hope you will find the program interesting and appropriate as you prepare to embark on the first stage of your journey into learning about Islam.

You, as an individual and as a collective group are important members of this educational forum. Hence, it is essential that your preparation is appropriate. To this end, we expect you to take full advantage of the learning experiences available to you.

When things are not working as they should within the classroom or Markaz environment, we expect you to inform your teachers and play your part with us in identifying the problem and exploring the solutions through all the suitable mechanism within our Markaz centre.

I believe we are at a crossroads in teaching the subject listed below [3.1]. It is an exciting time for our teachers as we pushed more and more to be innovative, efficient, and helpful towards ensuring our programs are proper for our students. This is at the very centre of our aims. We can achieve this in a variety of ways with numerous assistance available at Markaz MAN UK.

Finally, I pray that you will enjoy the program which you are embarking on. Not only will this increase you in knowledge, but also develop your spiritual confidence. Looking forward to meeting you In Sha Allah.

Jazakallahu Khairan Feequm  
**Head of Markaz**

**DR. MUSA ABDUL RAHEEM OLAJIDE**



**Mission/Vision/Objectives:** Our Mission at Markaz is to attain the pleasure and mercy of Allah. As a vision, we are looking forward to becoming a Full-Time School; where our children will be given a strong and solid Islamic foundation/background in order to fulfil the future responsibility of our community.

*In order to achieve our mission and vision, we have set as part of our aims and objectives the following:*

- To organise Quranic and Islamic study classes for children and adults.
  - To establish a modern Islamic library.
  - To organise lectures on various Islamic issues/topics.
- To organise Classes during the weekdays and weekends for the Young and Old.
  - To create Islamic education forums for **new reverts**.
- To organise educational competitions; such as Recitation of Qur'an, Islamic Quiz, Essay and Debates among the Muslim youth with attractive prizes.
  - To encourage and assist any willing enthusiastic Muslim youth to further their Islamic education.
- To co-operate with the general Muslim community and any existing Muslim organisation in working for the unity and progress of the universal Muslim Ummah (Nation).
  - To encourage and assist Muslims to develop their knowledge and the use of the Arabic language.
    - To organise retreats, camps, trips and leadership training for youth.
- To establish an Islamic business as a means of funding the Centre. That is, to venture into the production of Islamic teaching aids and materials; such as books, audio-visual tapes, cartoons etc.
  - To teach the National Curriculum.
- To provide appropriate human and material resources for running Markaz Centre in accordance with the true beliefs and practical ordinances of Islam.



# RULES & REGULATIONS

For the smooth running of the Markaz and to bring about discipline among the students, we advise and expect all students to abide by the set rules and regulations. The following are some of the expectations of students;

- Treat everyone with respect and consideration.
- Always move quietly and calmly around the premises.
- It is compulsory for every child to come twice a week; depending on whether he/she comes on **Weekdays** or **Weekends**.
- Respect the Centre environment.
- **NO USE OF MOBILE PHONE IN ANY FORM DURING LESSONS & NO GOING OUT OF THE PREMISES DURING SCHOOL SESSION.**
- Parents/Guardian must collect their children **promptly** at the stipulated closing time.
- Fees should be paid within the first month of the term. The Head of Markaz must be informed if parents/guardians are having a problem paying on time.
- Be punctual and regular for lessons because good attendance is vital and being late or absent does not help us.

**Students must be at the assembly and its start at 13.45 p.m. (1.45) for Weekend Classes**



## Course Details – SUBJECTS

4.1

### Qur'an

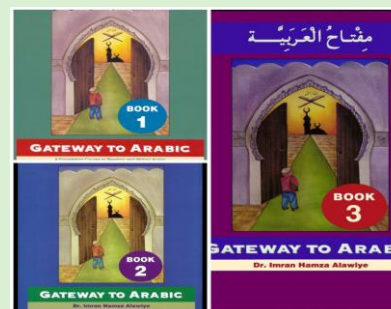


There are three main broad subjects taught - Qur'an, Arabic Language and Islamic Studies. Each subject is taught from basic and to an advanced stage. The Qur'an is given preference over the other two.

### Islamic Studies



### Arabic Language



By the end of the course, students should be able to read the Qur'an fluently, speak some basic Arabic and have basic Islamic knowledge (Insha'Allah). The study will last for a minimum of five years for children and adults respectively.

## Levels

5.1

There are four levels of Studies at Markaz;

- Beginner Classes – Year One, two and three
- Elementary Classes – Year One, two and three
- Intermediate Classes – Year One, two and three
- Adult classes start from Level 1 through to Four.

## School Fees

Tuition Fees for the Academic Year 2019/2020 are:



- Registration fees - £50 per child
- Children (Age 5 - 17) Weekdays £70.00 per Term
- Children (Age 5 - 17) Weekends £70.00 per Term
- Adults (All Level) Weekends £75.00 per Term

**Note: the tuition fees are paid within the first month of the term.**  
**Registration fees are also to be paid on the first day of resumption as this goes towards the student's writing and reading materials.**

## Classes

We operate two days a week classes for Weekday/End except for GCSE Arabic which is offered once in a week;

- **Weekday Classes** are on Mondays and Thursdays (18.00-20.30).

- **Weekend Classes** - Saturdays and Sundays (10:00-12:00) Hifz (memorization)
- **Weekend Classes** - Saturdays and Sundays (10:00-12:00) Children.
- **Weekend Classes** - Saturdays and Sundays (12.00-14.00) Adults
- **Weekend Classes** – Saturdays and Sundays (14:00-17:00) Children
- **Weekend GCSE Arabic Language** - Saturdays (14.00-17.00).
- **Weekend GCSE Islamic Studies** - Saturdays and Sundays (10.00-12.00)

5.2

## UNIFORMS

- **Boys:** Strictly **White Jalabiyah** with a white cap.
- **Girls:** Strictly **Black Abbayyah** (loose clothing) with a Hijab (Black/White)



*It should be noted that admission is based on 'first come first serve' on an annual basis, i.e. September of each Academic Year. The year starts in September and ends in August the subsequent year. Ability and age are taken into consideration when placing students in their respective levels. Please Contact us at the Markaz to fill an Admission Form for yourself/child/ren.*



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